



Employment Opportunity

Position:	Seasonal Parks Labourer
Department:	Parks and Cemeteries
Commencing:	May 2022
Rate of Pay:	\$25.60/hour
Deadline:	May 20, 2022 @ 4:00 PM

Please apply by submitting a completed application form, cover letter, and resume, by email to jobs@fortfrances.ca (one (1) PDF preferred) with the subject line: Seasonal Parks Labourer.

Applications forms are available online at: <http://fortfrances.ca/town/human-resources/employment-opportunities>.

Please note that at present, we are only accepting external job applications by email or fax at (807)-274-8479.

For more information, please contact Cody Vangel, Transportation Superintendent, at 807-274-9893.



FORTFRANCES

BOUNDLESS

POSITION DESCRIPTION

POSITION TITLE:	Seasonal Parks Labourer
GENERAL SUPERVISOR:	Operations & Facilities Division Manager
EMPLOYEE GROUP:	CUPE Local 65

Position Summary

- The incumbent is accountable for the execution and completion of various works related to the Operations and Facilities Division on a seasonal basis (Approximately mid-April to mid-October on an annual basis).

Direction Received

- The incumbent works within the established rules, practices, and procedures and ultimately takes direction from the Transportation Superintendent, Foreman, Leadhand, or such person designated by the Transportation Superintendent or Division Manager.

Direction of Others

- The incumbent is not responsible for the direction of others.

Revenue, Asset, and Expenditure Scope

- None specifically identified for this position.

General Responsibilities

- Work involves different procedures including use and operation of equipment and the making of minor decisions requiring some independent judgement
- Rake and clean parks, cemeteries, and boulevards
- Plot and flower bed preparation such as edging, filling, tilling, and raking
- Plants, weeds, and cultivates flowers
- Waters flowers

- Cuts grass and trims hedges on Town properties which includes cemeteries, baseball diamonds, outdoor rinks, parks, river banks, boat launches and overpass
- Paints and repairs boulevards and equipment at Pither's Point Park, and the Fort Frances and Riverview Cemeteries
- Removal of diseased Dutch elm trees
- Plants trees
- Stump removal and clean up
- Internments
- Maintenance of building and roads within the department
- Foundation setting and repairing at cemeteries
- Landscaping at Town parks and cemeteries
- As the need arises, may be assigned labourer duties for other departments on a temporary basis
- Any other duties as assigned

Education and Qualifications

- Grade 12 Diploma (or General Education Diploma (G.E.D.)
- Valid Class DZ Ontario approved Driver's License is an asset

Effort

- Work demands concentration for moderate periods of time on a daily basis. Interruptions are occasional to frequent when instructed to go to other jobs. Most work is subject to checks and controls or is verified by others in subsequent operations.

Working Conditions

- Required to work an 8-hour shift (7:30 AM – 11:30AM and 12 noon to 4:00 PM) with occasional out of town travel.
- May be required to work overtime up to 20% of normal working hours.
- Spends the majority of the workday outdoors with exposure to disagreeable outdoor elements
- Exposure to work related hazards is occasional.